



**GOVERNMENT OF JAMMU AND KASHMIR**  
**GENERAL ADMINISTRATION DEPARTMENT**  
CIVIL SECRETARIAT, J&K

Subject:- Tentative seniority list of members of the J&K Secretariat (Gazetted) Service-II (Private Secretaries Cadre) as on 01.01.2023.

**Government Order No.956-JK(GAD) of 2023**  
**Dated:10.08.2023**

**WHEREAS**, a seniority list of members of the J&K Secretariat (Gazetted) Service-II (Private Secretaries Cadre), as it stood on 01.01.2018, was issued vide Government Order No. 502-GAD of 2018, dated 26.03.2018;

**AND WHEREAS**, after issuance of the aforesaid seniority list, some members of the service have been appointed to the Time Scale of the Jammu and Kashmir Administrative Service, some members have retired upon attaining the age of superannuation, while as others have been promoted as Private Secretaries on the recommendations of the Jammu and Kashmir Public Service Commission/Departmental Promotion Committee, necessitating the issuance of an updated seniority list of members of the service;

**Now, therefore**, a tentative seniority list of officers/members of the Jammu and Kashmir Secretariat (Gazetted) Service-II (Private Secretaries Cadre), as it stood on 01.01.2023, forming annexure to this order is notified and circulated among all the officers/members of the service for their information. Any officer aggrieved with his/her position in the seniority list may file his/her objection(s)/representation(s), along-with documentary evidence, within a period of 21 days from the date of issuance of the seniority list. The date of birth recorded in the seniority list shall be subject to further verification from the service book and matriculation certificates of the concerned officers.

Further, for officers belonging to reserved categories excluding ST and SC, their reserved category status shall be reflected against the name in the final seniority list only after a valid reserved category certificate is submitted in the General Administration Department (Services Section), Civil Secretariat, Jammu/Srinagar in person or on email id: **servicesection226@gmail.com**, **within a period of 21 days** from the date of issuance of the seniority list. The category status of those officers who fail to submit valid category certificate(s) within stipulated time period shall not be reflected in the final seniority list and shall be deemed to be treated as OM henceforth.

The category certificate(s) received either in person or from the official email id (@jk.gov.in or @nic.in) only of the concerned officer shall be treated as valid.

**By order of the Government of Jammu and Kashmir.**



**Sd/-**

(Sanjeev Verma) IAS

**Commissioner/Secretary to the Government**

No.GAD-SERVOPS/1/2022 (178999)

Dated:10.08.2023

Copy to:-

1. All Financial Commissioners (Additional Chief Secretaries).
2. All Principal Secretaries to the Government.
3. Principal Secretary to Lieutenant Governor, J&K.
4. Principal Resident Commissioner, J&K Government, New Delhi.
5. All Commissioner/Secretaries to the Government.
6. Chief Electoral Officer, J&K.
7. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.
8. Secretary, Public Grievances.
9. Director, Archives, Archaeology and Museums, J&K.
10. Director, Information, J&K.
11. Secretary, J&K Public Service Commission.
12. Mission Director, ICPS.
13. Secretary, J&K Board of Professional Entrance Examinations.
14. Director, Estates, Kashmir.
15. Chief Operating Officer, Himayat, J&K.
16. Director, Handicrafts and Handloom, Jammu.



17. Chief Conservator of Forests, Kashmir.
18. Secretary, J&K Service Selection Board.
19. Secretary, State Election Commission, J&K.
20. Secretary, Advisory Board under J&K Public Safety Act.
21. Secretary, Joint Electricity Regulatory Commission for Union Territory of J&K and UT of Ladakh.
22. Secretary, J&K Socially and Educationally Backward Class Commission.
23. General Manager, Government Press, Srinagar/Jammu.
24. Concerned officers.
25. Private Secretary to Advisor (B) to the Lieutenant Governor.
26. Private Secretary to the Chief Secretary, J&K.
27. Private Secretary to Commissioner/Secretary to the Government, GAD.
28. Private Secretary to Commissioner for Persons with Disabilities, J&K.
29. Private Secretary to Principal, Government Medical College, Srinagar.
30. Private Secretary to Principal, Government Dental College, Jammu.
31. Government Order/Stock file/Website, GAD.

  
- 10.08.2023  
(Rohit Sharma)JKAS

**Additional Secretary to the Government**



**Annexure to Government Order No.956-JK(GAD) of 2023 dated:10.08.2023**

S. No.	Name of Officer Mr./Ms.	Date of Birth	Date of appointment to the pay scale of PB-2 Rs. 9300-34800 (GP-4800).	Present place of posting
1.	Harvinder Singh	04.10.1974	18.07.2013	Private Secretary with Chairman, Advisory Board under J&K Public Safety Act.
2.	Yasmeen Jan	03.06.1972	18.07.2013	Private Secretary with Administrative Secretary, Information Technology Department
3.	Fayaz Ahmad Bhat	05.03.1972	18.07.2013	Administrative Officer, Government Medical College, Srinagar
4.	Nusrat Shaheen	05.05.1973	18.07.2013	Private Secretary with Director Estates, Kashmir
5.	Sofi Hanief Ahmad	08.10.1963	18.07.2013	Private Secretary with State Election Commissioner
6.	Ghulam Rasool Mir	07.01.1969	18.07.2013	Private Secretary with Administrative Secretary, Science and Technology Department
7.	Ghulam Mohammad Khan	30.03.1968	18.07.2013	Skill Development Department
8.	Babita Kumari Pandita	25.12.1970	18.07.2013	Private Secretary with Administrative Secretary, Industries & Commerce Department
9.	Rachpal Singh	17.01.1965	18.07.2013	Private Secretary with Chairman, Joint Electricity Regulatory Commission for Union Territory of J&K and UT of Ladakh
10.	Mohammad Rafiq Zullah	03.07.1971	18.07.2013	Private Secretary in the J&K Public Service Commission
11.	Sajid Rashid Bhat	01.07.1973	18.07.2013	Private Secretary with Administrative Secretary, ARI & Trainings Department
12.	Arshada Akhter	06.05.1973	18.07.2013	Private Secretary with Administrative Secretary, Civil Aviation Department
13.	Farooq Ahmad Banday	01.06.1966	01.01.2014	Private Secretary with Administrative Secretary, Culture Department
14.	Syed Shamim Rizvi	08.03.1971	01.01.2014	Private Secretary with Chairman, J&K Public Service Commission



15.	Javaid Ahmad Mir	07.04.1968	01.01.2014	Private Secretary with Administrative Secretary, Revenue Department
16.	Bashir Ahmad Reshi	05.03.1967	01.05.2014	Private Secretary with Administrative Secretary, Home Department
17.	Anuradha Abrol	12.11.1967	13.10.2014	Private Secretary with Administrative Secretary, Science and Technology Department
18.	Nazir Ahmad Bhat	01.03.1969	01.07.2015	Private Secretary with Administrative Secretary, Higher Education Department
19.	Mohammad Latief Shalla	10.10.1975	01.07.2015	Private Secretary in the J&K Public Service Commission
20.	Renu Kanta Reshi	10.04.1968	01.07.2015	Private Secretary in the Office of Chief Executive Officer, Himayat, on ex-cadre basis
21.	Mehraj-ud-din Rather	01.12.1973	01.07.2015	Private Secretary with Director SKIMS, on ex-cadre basis
22.	Ab. Rashid Wani	10.04.1966	01.07.2015	Private Secretary in the J&K Socially and Educationally Backward Class Commission, on ex-cadre basis
23.	Fayaz Ahmad Khan	01.03.1971	01.07.2015	Private Secretary with Chief Conservator of Forests, Kashmir
24.	Ajaz Hussain Qureshi	02.05.1965	17.06.2016	Private Secretary in the J&K Public Service Commission
25.	Renu Munshi	15.03.1965	21.10.2016	Private Secretary in the Office of Commissioner for Persons with Disabilities, J&K.
26.	Baby Shabnam	06.04.1970	21.10.2016	Private Secretary with Secretary (Technical), Forest Department.
27.	Mehraj Din Bhat	05.03.1973	21.10.2016	Private Secretary with Administrative Secretary, Floriculture, Gardens and Parks
28.	Sanjay Kumar	02.12.1972	21.10.2016	Private Secretary with Principal, Government Dental College, Jammu on ex-cadre basis.
29.	Rajinder Gupta	16.08.1964	21.10.2016	Private Secretary with Administrative Secretary, Transport Department.
30.	Sunil Sharma	10.05.1977	21.10.2016	Private Secretary with Director, Handicrafts and

df

				Handloom, Jammu, on ex-cadre basis
31.	Mohammad Ayoub Sofi	17.10.1972	21.10.2016	Private Secretary with Chairman, J&K Services Selection Board, on ex-cadre basis
32.	Suheel Yousuf Khan	03.03.1977	21.10.2016	Private Secretary with Administrative Secretary, General Administration Department
33.	Latif Ahmad	02.10.1975	21.10.2016	Private Secretary with Chief Secretary, J&K
34.	Firdous Ahmad Wani	01.02.1976	01.01.2017	Private Secretary with Advisor (B)
35.	Shakoor Hussain	01.09.1978	01.03.2017	Private Secretary with Administrative Secretary, Food, Civil Supplies & Consumer Affairs Department
36.	Reyaz Ahmad Bangroo	01.04.1972	01.03.2017	Private Secretary with Administrative Secretary, Public Works Department
37.	Asmat Shafi	01.10.1975	01.04.2017	Private Secretary in the J&K Public Service Commission
38.	Mulkh Raj Sharma	02.08.1966	01.04.2017	Private Secretary in the J&K Board of Professional Entrance Examination (BOPEE) on ex-cadre basis.
39.	Sajad Ahmad Wani	03.05.1973	01.07.2017	Private Secretary with Administrative Secretary, Department of Law, Justice and Parliamentary Affairs
40.	Shabir Ahmad Mir	30.11.1974	01.09.2017	Private Secretary with Administrative Secretary, Housing & Urban Development Department
41.	Ashok Kumar	10.05.1974	15.09.2017	Private Secretary with Administrative Secretary, Department of Rural Development & Panchayati Raj
42.	Gh. Mohd. Wagay	11.03.1975	16.05.2018	Private Secretary with Administrative Secretary, Department of Disaster Management, Relief & Rehabilitation
43.	Girdhari Lal	27.03.1964	16.05.2018	Private Secretary with Secretary, J&K Academy of Art, Culture and Languages, on ex-cadre basis

24

44.	Zahoor Ahmad Dar	07.01.1968	16.05.2018	Private Secretary with Administrative Secretary, Health and Medical Education Department
45.	Munish Gupta	16.05.1981	16.05.2018	Private Secretary with Administrative Secretary, Finance Department
46.	S. Mohinder Pal Singh	07.06.1978	16.05.2018	Private Secretary in the Lieutenant Governor's Secretariat, Raj Bhawan, J&K
47.	Ajaz Ahmad Qureshi	11.04.1974	16.05.2018	Private Secretary with Chief Electoral Officer, J&K
48.	Mohammad Ramzan Dar	03.03.1976	16.05.2018	Private Secretary with Director General, Accounts and Treasuries, J&K
49.	Shafiq Akhter	08.01.1978	16.05.2018	Private Secretary with Administrative Secretary, Youth Services & Sports Department
50.	M. Asif Iqbal Shalla	25.08.1980	16.05.2018	Private Secretary with Administrative Secretary, Hospitality & Protocol Department
51.	Narinder Singh	06.04.1976	16.05.2018	Private Secretary with Administrative Secretary, Jal Shakti Department
52.	Parvez Ahmad Bazaz	10.10.1976	16.05.2018	Private Secretary with Administrative Secretary, Social Welfare Department
53.	Mehraj-ul-Din Bhat	01.11.1970	08.08.2018	Private Secretary with Administrative Secretary, Department of Forest, Ecology and Environment
54.	Masroof Sultan Guroo	26.04.1972	17.01.2019	Private Secretary with Director Horticulture, Kashmir, on ex-cadre basis.
55.	Arshad Ahmad Qureshi	25.07.1978	21.02.2019	Private Secretary with Mission Director, ICPS, Social Welfare Department
56.	Poonam Bala	12.02.1969	27.05.2019	Private Secretary in the office of Relief and Rehabilitation Commissioner (M), Jammu
57.	Arjumand Nisa	20.05.1980	27.05.2019	Private Secretary with Secretary in the Department, Housing and Urban Development Department
58.	Arshad Ahmad	25.02.1978	04.07.2019	Private Secretary with Director General, Hospitality & Protocol Department, on ex-cadre basis

df.

59.	Abid Ahmad Qureshi	25.10.1979	24.04.2020	Private Secretary with Commissioner of Enquiries, J&K
60.	Vimal Sharma	02.09.1980	24.04.2020	Private Secretary in the Lieutenant Governor's Secretariat, Raj Bhavan, J&K
61.	Naresh Kumar	12.02.1982	24.04.2020	Private Secretary in the J&K Public Service Commission
62.	Sami-Ullah Mir	11.04.1980	24.04.2020	Private Secretary in the office of Principal, SKIMS Medical College and Hospital, Bemina, Srinagar, on ex-cadre basis
63.	Taha Hussain	01.02.1975	24.04.2020	Private Secretary with Chief Secretary, J&K
64.	Vikas Gupta	28.05.1976	01.05.2020	Private Secretary with Administrative Secretary, General Administration Department
65.	Parvinder Singh	02.01.1978	10.08.2021	Private Secretary with Administrative Secretary, Power Development Department
66.	Sunil Kumar Sharma	04.10.1980	10.08.2021	Private Secretary with Secretary, Public Grievances
67.	Mohd. Hasif Wani	26.03.1973	03.03.2022	Private Secretary with Inspector General, Registration, J&K on ex-cadre basis
68.	Muzafar Ahmad Khan	10.03.1976	03.03.2022	Private Secretary with Administrative Secretary, Information Department
69.	Harbinder Singh	25.04.1976	03.03.2022	Private Secretary with Administrative Secretary, Home Department
70.	Naresh Sharma	30.09.1971	03.03.2022	Private Secretary in the personal section of Advisor (B)
71.	Manohar Lal	04.08.1978	03.03.2022	Private Secretary with Chairman, Bureau of Public Enterprises, J&K
72.	Rakesh Kumar Sharma	05.01.1980	03.03.2022	Private Secretary with Administrative Secretary, Tribal Affairs Department
73.	Rifat Anjum	01.08.1980	03.03.2022	Private Secretary with Secretary Technical, Power Development Department
74.	Salim Shah	28.11.1972	03.03.2022	Private Secretary with Secretary in the Department, Department of Agriculture



				Production and Farmer's Welfare
75.	Rattan Lal Nadh	03.05.1970	03.03.2022	Private Secretary with Administrative Secretary, Department of Forest, Ecology and Environment
76.	Sanjeev Sharma	27.12.1981	03.03.2022	Private Secretary with Administrative Secretary, Mining Department
77.	Saudat Jan	11.01.1979	03.03.2022	Private Secretary with Chairperson, J&K Waqf Board on ex-cadre basis
78.	Ramesh Kumar	03.03.1971	03.03.2022	Private Secretary with Administrative Secretary, Planning, Development & Monitoring Department
79.	Nazir Ahmad Paray	27.02.1970	11.05.2022	Private Secretary with Administrative Secretary, Cooperative Department

  
 10.08.2023  
 (Rohit Sharma)JKAS

**Additional Secretary to the Government**

*lf.*