

Government of Jammu and Kashmir
General Administration Department
(Vigilance) Civil Secretariat, Jammu/Srinagar.

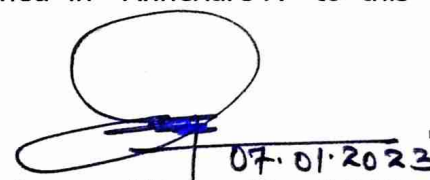
Subject: Filing of Annual Property Return by the J&K Government Employees through Online Property Returns System (PRS-Portal).

Notification

In terms of Circular No. 52-JK(GAD) of 2022 dated 22.12.2022, all the employees working under the Jammu and Kashmir Government have been advised to file their property returns for the year 2022, from 1st January, 2023 upto 31st January, 2023 on PRS Portal, which is accessible on <https://prs.jk.gov.in>.

In order to ease out and further simplify the process of filing of Property Returns by the employees, a new feature - "**Import Previous Year's Data**" has been introduced in the system, which shall allow auto retrieval of Property Statement data filed in previous year and shall automatically be reflected in the Property Statement form of current year, which can further be edited/updated for any addition or deletion.

A step-wise procedure in this regard is explained in "Annexure-A" to this notification.


(Dr. Mohammad Usman Khan)JKAS,
Deputy Secretary to the Government.

Dated:07.01.2023

No. GAD-VIG0APR/4/2021-09-GAD

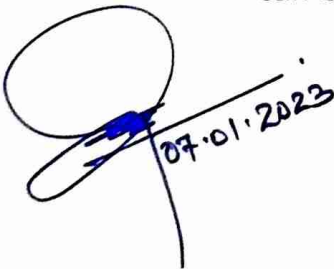
Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Director General, IMPARD, J&K.
5. All Commissioner/Secretaries to the Government.
6. Joint Secretary (Jammu, Kashmir & Ladakh), MHA, GoI.
7. Principal Resident Commissioner, J&K Government, New Delhi.
8. Chief Electoral Officer, J&K.
9. Director, Anti Corruption Bureau, J&K.
10. Divisional Commissioner, Kashmir/Jammu.
11. Chairperson, J&K Special Tribunal.
12. Director Information, J&K.
13. All Deputy Commissioners.
14. All Heads of Departments/Managing Directors/Secretary, Advisory Boards.
15. Registrar General, J&K High Court, Jammu.
16. Secretary, J&K Public Service Commission/BoPEE/SSB.
17. Director, Estates, J&K.
18. Director, Archives, Archaeology and Museums, J&K.
19. Secretary, J&K Academy of Art, Culture & Languages.
20. Director, IT&SS, University of Kashmir.
21. Principal Private Secretary to the Lieutenant Governor.
22. General Manager, Government Press, Srinagar/Jammu.
23. Private Secretary to the Chief Secretary, J&K.
24. Private Secretary to Advisor (B) to the Lieutenant Governor.
25. Private Secretary to Secretary to the Government, GAD.
26. I/c GAD Website.
27. Circular/Stock file.

Annexure – A

Step-wise procedure

- Step 1 :-** Click "Employee Login" option on PRS Portal and login into the portal using CPIS ID.
- Step 2 :-** Click on "Apply" option given on the dashboard.
- Step 3 :-** Click on the "Import Previous Year's Data" option indicated on top left of the form. The previous year's details will automatically be reflected in current year's form.
- Step 4 :-** The details can further be edited/updated for addition/deletion and can be submitted accordingly.



07.01.2023



Property Return System

Step-1

General Administration Department (GAD), J&K Government

[Help](#)

[Search Property Details](#)

[DDO Registration](#)

[Admin Login](#)

[Employee Registration](#)

[Employee Login](#)



Welcome to Property Return System

Step - 2

Notifications

GAD-VIG0APR/4/2021-09-AD|Filing of A... ▼

View notification

Apply



Form No	Description	Notification Start Date	Subm Start
105322	GAD-VIG0APR/4/2021-09-GAD Filing of Annual Property Returns 2021	22/12/2021	01/01.

Notification End Date 31/01/2023

Import Previous Year's Data



Department

None

Name

JASVINDER KUMAR

Designation

Head Assistant